

**ERIE WATER WORKS  
DEVELOPERS CHECKLIST  
WATER MAIN INSTALLATION**

This document covers the requirements prior to construction.

STEP I – INITIAL SUBMITTALS

- \_\_\_\_\_ 1. \$500.00 FILING FEE
- \_\_\_\_\_ 2. Preliminary Plans – provide 1 set of prints (or PDF copies w/ EWW approval)
- \_\_\_\_\_ 3. Detailed Cost Estimate of Project (including material, labor, & equipment)
- \_\_\_\_\_ 4. Copies of all applicable permits (e.g. Erie County Conservation District, PennDOT HOP, PA DEP, etc.)
- \_\_\_\_\_ 5. Letter of Approval from Fire Chief
- \_\_\_\_\_ 6. Estimated Domestic & Fire Flow Calculations
- \_\_\_\_\_ 7. Request for Fire Hydrant Flow Test (if required)
- \_\_\_\_\_ 8. Contractor Resume
- \_\_\_\_\_ 9. Contractor Insurance Certificate
- \_\_\_\_\_ 10. Shop Submittals & PA Steel Certifications
- \_\_\_\_\_ 11. Written Chlorination & Testing Plan
- \_\_\_\_\_ 12. Water Service Applications for individual parcels w/ Address & Lot #'s
- \_\_\_\_\_ 13. Written Designation of Authorized Person to Contact (cell, email, etc.)
- \_\_\_\_\_ 14. Easements & Plot Survey- recorded easements due by the end of the project

STEP II – FINAL APPROVALS AND FEES

- \_\_\_\_\_ 1. Plans approved by EWW staff - provide 3 sets of stamped prints & PDF
- \_\_\_\_\_ 2. Shop Submittals & PA Steel Certifications reviewed & approved by EWW staff
- \_\_\_\_\_ 3. Chlorination & Testing Plan reviewed & approved by EWW staff
- \_\_\_\_\_ 4. Signing of Developer's Agreement
- \_\_\_\_\_ 5. Tapping Fees
- \_\_\_\_\_ 6. Cash Deposit – 20% of estimated cost of construction
- \_\_\_\_\_ 7. 100 % of estimated cost Construction Bond or Letter of Credit
- \_\_\_\_\_ 8. Arrange pre-construction meeting w/ Contractor & EWW
- \_\_\_\_\_ 9. Final Approval to start construction
- \_\_\_\_\_ 10. One week prior to construction, phone in to request an inspection

NOTE: This checklist is only a partial guide of waterline installation requirements. Please refer to the agreement for complete details.